

**STATE OF HAWAII**  
**REQUEST FOR AFTER-THE-FACT SECONDARY PURCHASE**  
 PURSUANT TO SECTION 3-143-608, HAR

STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services, Social Services Division, Child Welfare Services Branch

*Department/Division/Branch, etc.*

Pursuant to § 3-143-608, HAR, the Department Head requests approval to make an after-the-fact secondary purchase for the following:

Title and description of health and human service(s):

The contracted services purchased by the Department of Health, Alcohol and Drug Abuse Division (DOH ADAD), consist of a continuum of service modalities available statewide to individuals and families with alcohol and other drug problems. The continuum includes residential treatment, day treatment, outpatient treatment, intensive outpatient treatment, and therapeutic living services as described in the Scope of Work in Section 2 of the RFP (excerpt attached). The Department of Human Services (DHS) is interested in purchasing only residential treatment on Oahu.

The DHS contacted ADAD to do a planned secondary purchase, but this was abandoned when funding became unavailable. Later when funding did become available, ADAD had already executed its contract with The Salvation Army putting DHS in a position to request an after-the-fact secondary purchase.

|   |                                 |   |  |
|---|---------------------------------|---|--|
| Primary Purchaser:<br>Department of Health (DOH)  | Contact Person:<br>Margaret Tom | Phone No.:<br>692-7522                                    | e-mail Address:<br>mftom@mail.health.state.hi.us |
| Contract Number:<br>ASO LOG NO. 04-036  |                                 | Provider Name:<br>The Salvation Army a California Company |  |
| Method of Payment:<br><input type="checkbox"/> Cost reimbursement <input checked="" type="checkbox"/> Unit rate <input type="checkbox"/> Other: |                                 |   |  |

|   | Primary Purchaser (P)                                   | Secondary Purchaser (S)        |
|---|---|--------------------------------|
| Start Date of Contract                                | 7/1/03  | 1/15/04                        |
| End Date of Contract                                  | June 30, 2009   | June 30, 2009                  |
| Total Contract Funds                                  | \$9,193,614.00 (est.<br>\$2,952,000.00 for residential) | \$492,000.00 residential only. |
| Contract Funds Per Year (if applicable)               | \$1,532,269.00 (est.<br>\$492,000.00 for residential)   | \$82,000.00 residential only.  |
| Total Services<br>(i.e. no. of units, bed days, etc.) | 12 beds per year*                                       | 2 beds per year*               |
| *Percentage of Total Services<br>S÷(P+S)              |   | 14.3%                          |

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If the percentage is greater than 30%, provide justification that good cause exists for a greater share:

N/A

The service/part of the service is substantially the same as the primary purchaser: ☒ Yes ☐ No

Describe differences between the primary and secondary purchase, if any, including but not limited to, scope of services, target groups, geographic area, method of payment, etc.

There will be no changes to the residential treatment specified in the DOH ADAD contract. DHS will defer programatic monitoring to DOH ADAD since they have that expertise. DHS monitoring will focus on ensuring that the funding under this contract is used to serve DHS clients as agreed.

List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Suzanne Hull, POS Program Specialist\*

David Boerner, POS Supervisor\*

Kathleen Swink, Assistant Program Development Administrator\*

Marquis Miyauchi, Support Services Office Administrator

Patricia Synder, Social Services Division Administrator; and

Lillian B. Koller, Esq., Director

\*Staff involved in contract administration.

Direct Questions to (name & title):

Phone Number:

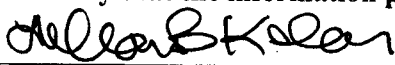
e-mail Address:

Suzanne Hull

586-5673

shull@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

  
Department Head Signature

DEC 31 2003  
Date

Lillian B. Koller, Esq.  
Typed Name

Director  
Position Title

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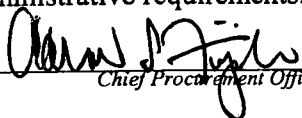
**Chief Procurement Officer's Comments:**

Request is denied. The funding amount of the proposed contract necessitates a competitive procurement. If services are essential, DHS may request an exemption from procurement until a competitive procurement may be completed.

Please ensure adherence to applicable administrative requirements.

☐ Approved

☒ Denied

  
Chief Procurement Officer

1/5/04  
Date